

VALENCIA AT ABACOA HOMEOWNERS' ASSOCIATION, INC.

ARCHITECTURAL CHANGE FORM

c/o Avant-Garde Management

759 SW Federal Highway, Suite 316, Stuart, Florida 34994

Office: (772) 320-9617 / (561) 275-5301

Name of Applicant/Homeowner Property Address

Address of Applicant (if different) Email Address Date of Application

Telephone Number - Daytime Telephone Number - Evenings

DESCRIPTION OF MODIFICATION, ADDITION, CHANGE, ETC.

Submit this form for all proposed additions, changes, modifications, etc., accompanied where appropriate by floor plans, exterior elevations (all views), and property survey (showing applicable setbacks, dimensions from property lines to proposed change, etc). In addition, submissions will include proposed colors, and patterns, materials and all additional information necessary for the Board of Directors, Architectural Control Committee and the Jupiter Building Department to make an informed decision. **If all required information is not received with this application, the application is automatically rejected until all requested information is completed and received.**

Project Description:

The undersigned acknowledges that they have read and understand this application. They also understand that until a signed approval is received, no work is to commence.

Applicant's Signature Applicant's Signature

CONDITIONS OF APPROVAL:

1. **It is the responsibility of the homeowner to obtain and display all required permits prior to work commencing.**
2. A Five Hundred Dollar (\$500.00) deposit for common area damage is required from any party doing any concrete work, installing or constructing fences, solar panels, swimming pool, patio or pool screen enclosures and pool heaters. Deposit is refundable when Association Manager reviews the completed project to insure it is in compliance with the approval granted, all common area are free from any damage and all roadways and landscaping are restored to the original state.
3. If approved, exterior shutters boxes and exterior tracks must match the adjacent window frame color and the color is complimentary to the house, and typically the upper housing must be mounted against the fascia board and soffit. **All paint colors must be chosen from the approved list.**
4. Homeowner is responsible for coordinating with irrigation management company and/or subsurface utility company (telephone, cable, electric, etc.) prior to commencing any lot excavation; in order to identify any irrigation or utility lines in the path of excavation.
5. Homeowner is responsible for maintaining and trimming all landscape materials approved by the ACC. No landscaping materials may encroach on neighboring properties or common areas.
6. Pool heaters, generators and other ground-based structures are to be screened from view with approved hedge plantings.

ACC Members Signature _____ [] Approved [] Rejected Date _____

ACC Members Signature _____ [] Approved [] Rejected Date _____

ACC Members Signature _____ [] Approved [] Rejected Date _____

ADDITIONAL COMMENTS _____

ARCHITECTURAL COMPLETION OF PROJECT FORM

VALENCIA HOMEOWNERS' ASSOCIATION, INC.

c/o Avant-Garde Management

759 SW Federal Highway, Suite 316, Stuart, Florida 34994

Office: (772) 320-9617 / (561) 275-5301

When the project is completed please return this form to Avant-Garde Management.

Name of Applicant/Homeowner

Property Address

Address of Applicant (if different)

Email Address

Telephone Number - Daytime

Telephone Number - Evenings

Brief Description of Completed Project:

Date of Project Completion: _____

Date Project Inspected/Approved by the Town of Jupiter (if applicable): _____

The undersigned acknowledges that they have followed all the requirements and conditions of the approved project. They also undersign that any alterations of the original irrigation design were performed by an approved qualified contractor (name)_____.

Applicant's Signature _____

Date: _____

DAMAGE DEPOSIT CHECK REQUEST

MAKE CHECK PAYABLE TO:

AMOUNT OF CHECK: \$_____

MAIL CHECK TO THE FOLLOWING ADDRESS:

Date Received by Avant-Garde Management

DATE STAMP